CITY
BEACH
VENUE

the perfect venue

Sitting on the doorstep of Perth's City Beach with uninterrupted views of the Indian Ocean, our venue is the perfect backdrop for your special event.

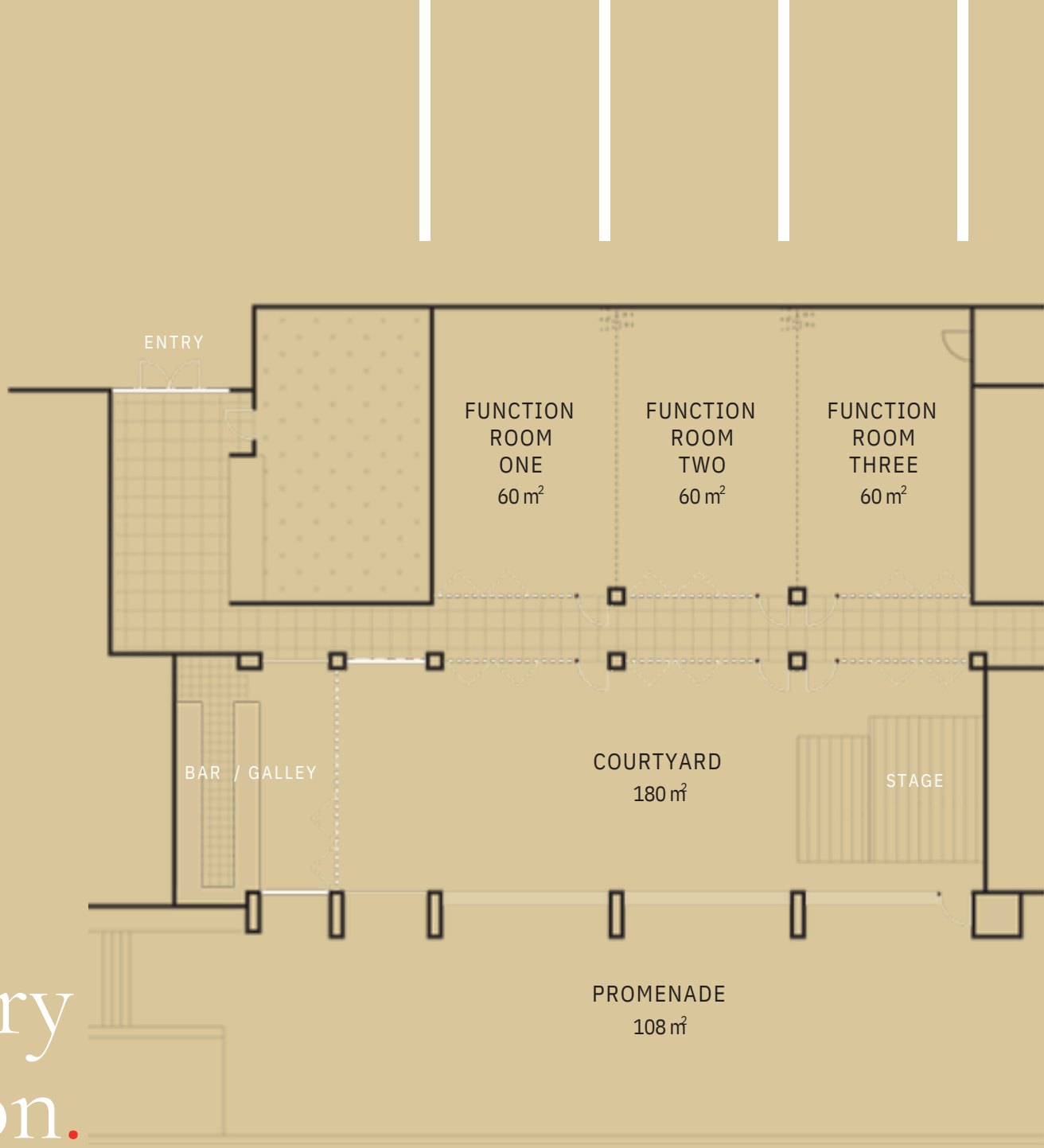
Boasting glorious sunsets, rolling waves and endless white sands, our venue is truly special — unlike any other. Located within the City of Perth Life Saving Club, City Beach Venue can be booked in several ways depending on the needs of your special event.

right on the beach.

a range of flexible spaces

With an open-air courtyard, ocean-front promenade and three function rooms only a few steps from the water, book the spaces that suits your function.

for every occasion.



the courtyard.

- Celebrations
- Cocktail parties
- Corporate functions
- Special events
- Weddings

Entertain guests at your barefoot beach wedding, or casual summer sundowner, in this open-air venue with possibility of extending out onto the promenade.

STANDING GUESTS*	SEATED GUESTS*
150	100

the function rooms.

Our function rooms can be configured in a number of ways to suit the needs of your next corporate event or team building exercise, or a blank canvas to celebrate a new milestone.

STANDING GUESTS*

150

SEATED GUESTS*

100

- Celebrations
- Cocktail
- parties
- Conferences and training
- Corporate functions
- Exhibitions
- Special events
- Weddings

** Approximate only*

wedding packages.

	Peak Season (Nov–Mar)	Off-Peak Season (Apr–Oct)
Hire Time	9:00am– 12:00am	9:00am– 12:00am
Bar Min Spend	$1,500	$1,500
Venue Hire	$5,900 (includes $500 cleaning fee)	$4,900 (includes $500 cleaning fee)

special occasion packages.

	Peak Season (Nov–Mar)	Off-Peak Season (Apr–Oct)
Hire Time	2:00pm– 12:00am	2:00pm– 12:00am
Bar Min Spend	$1,500	$1,500
Venue Hire	$4,900 (includes $500 cleaning fee)	$4,000 (includes $500 cleaning fee)

corporate packages.

Event Type	Availability	Hire Time	Bar	Venue Hire
Corporate Day Events (0–10 ppl)	Monday–Thursday	8:00am – 5:00pm		**$800** *(includes $100 cleaning fee)*
Corporate Day Events (10+ ppl)	Monday–Thursday	8:00am – 5:00pm		**$1,800** *(includes $100 cleaning fee)*
Corporate Sundowner Events	Monday–Thursday	8:00am – 9:00pm	Minimum bar spend **$500**	**$2,900** *(includes $150 cleaning fee)*

inclusions

Internal furniture.

100 white chairs
16 trestle tables (1.7m long)
3 x 75-inch smart TVs with HDMI capability
HDMI cables
Set up of Club items (externally hired items to be set up by supplier)

Courtyard Furniture.

- 6 high bar tables (4 stools each)
- 3 long low tables
- 3 square tables
- 7 high top round bars
- Wi-Fi connection
- Fixed courtyard stage (upper: 5.4m x 4.1m, lower: 4.5m x 1.9m)

Catering

Drinks are exclusively available via the Clubs fully licenced bar

External licensed caterers are permitted. Please note we do not provide heating equipment, crockery, cutlery, tableware, serveware or drinkware for sit-down functions.

We work with a number of catering and event partners if you need assitance.

frequently asked questions.

How do I confirm the date?
To confirm a date, we require your booking form, and deposit payment which is 50% of room hire charge. The rest of the outstanding amounts are due one month prior to the event.

When do we require final details for your event?
Final details for the event must be submitted one month prior, any changes to hourly rate, staffing, or bump in and out times will be adjusted and invoiced prior to the event.

Is there a bond?
All functions that have alcohol will be required to pay a $1,000 bond.

This will be refundable to your nominated bank account in the following week to your function if the venue is left in the same condition as entered.

What happens if I want to cancel my event?
A full refund will be given if the date is before 90 days of the event. If the cancellation occurs between 30—90 days, 50% of the deposit will be held. If the cancellation occurs less than 30 days prior the deposit is non-refundable (please see our terms and conditions).

What are the venue hours?
The venue can be booked from 8am on weekdays and 9am on weekends.

Licence times and bar closing time is 12am. Last drinks will be called half an hour prior to the event finishing.

What time can I access the site?
You (including suppliers) can access the site as per the agreed bump-in time. Attempted access outside of the confirmed times will not be granted.

Are caterers allowed on site?
Yes, but they must bring their own equipment as we do not have a commercial kitchen. All caterers must adhere to Club rules and regulations and hold relevant insurance.

Can I decorate the space?
Certainly! But please note Blu-Tak or nails / tacks are not permitted on our walls.

All candles must be enclosed in a vessel (no glass on promenade). Open flame lamps are not permitted and no fireworks / sparklers are permitted on site. Balloons are to be tethered securely and must be taken off site after the event. We do not allow confetti or glitter on site.

All hanging decorations / flowers must be discussed with the Function and Event Manager prior to the event.

Do you set furniture or decorations?
We are happy to set up our own Club furniture, but any hired furniture and decorations must be setup by yourself or the supplier. Please make sure you have allocated enough time to set up.

Can I bring in my own alcohol and what are the rules for a function with alcohol?
BYO alcohol is strictly prohibited due to our liquor licence.
If you wish to include drinks not on our drinks menu, this may be able to be arranged, please chat to our staff.

No under-age guests will be served alcohol and must be always with their legal guardian and or parent during the function or event.

What are the rules for the promenade?
The use of the promenade is included with booking of the courtyard, however promenade approval must be granted prior from the council — we will organise this for you. Note only plastic glassware is allowed on the promenade.

Can I take photographs and videos on site?
Yes, you can take videos and photos. If the photos are of our staff, Club members or Nippers, permission must be acquired prior.

Can I leave items on premises?
While we take due care, City Beach Venue has no responsibility for any items left on premises.

Can I bring in electrical items/ safety gear on premises?
Any powered items and safety gear must be tested and tagged within the last 12 months to be on site. This includes any lighting and power boards.

Do you have wheelchair accessible toilets?
We have wheelchair accessible toilets, large male and female toilets including change spaces and a family change room.

Is there parking?
There is plenty of council parking around our venue. Any questions or queries regarding parking can be directed to the Town of Cambridge.

Is there a cleaning charge?
Basic cleaning is included in room hire, however any mess beyond basic will be charged for or taken from any bond paid. This includes toilets and surrounding Club areas.

We are happy to answer any more questions or queries you might have, please get in touch!

CITY BEACH VENUE

Host your next event on the doorstep of the Indian Ocean.

p — 08 6183 3845
e — function@cityofperthslsc.com.au
w — cityofperthslsc.com.au/venue-hire
i — @citybeachvenue

get in touch.

CITY OF PERTH SLSC